

**AGENDA**  
**MAPLEWOOD CITY COUNCIL**  
7:00 P.M. Monday, August 8, 2022  
City Hall, Council Chambers  
Meeting No. 17-22

**A. CALL TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

**D. APPROVAL OF AGENDA**

**E. APPROVAL OF MINUTES**

1. July 25, 2022 City Council Workshop Meeting Minutes
2. July 25, 2022 City Council Meeting Minutes

**F. APPOINTMENTS AND PRESENTATIONS**

1. Administrative Presentations
  - a. Council Calendar Update
2. Council Presentations

**G. CONSENT AGENDA** – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

1. Approval of Claims
2. Local Lawful Gambling Permit for the Church of St. Jerome, 380 Roselawn Avenue East

**H. PUBLIC HEARINGS** – *If you are here for a Public Hearing please familiarize yourself with the Rules of Civility printed on the back of the agenda. Sign in with the City Clerk before addressing the council. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.*

None

**I. UNFINISHED BUSINESS**

1. Resolution Making Findings of Fact and Conclusion on Repeat Nuisance Service Call Appeal, Emma Norton Services, 2161 Van Dyke St N

**J. NEW BUSINESS**

1. Resolution Ordering Preparation of Feasibility Study, Myrtle-Sterling Area Street Improvements, City Project 22-16
2. Resolution Ordering Preparation of Feasibility Study, Woodlynn-Southlawn Area Pavement Rehabilitation, City Project 22-17
3. Options Regarding Edible THC Products

**K. AWARD OF BIDS**

None

**L. ADJOURNMENT**

Sign language interpreters for hearing impaired persons are available for public hearings upon request. The request for this must be made at least 96 hours in advance. Please call the City Clerk's Office at 651.249.2000 to make arrangements. Assisted Listening Devices are also available. Please check with the City Clerk for availability.

**RULES OF CIVILITY FOR THE CITY COUNCIL, BOARDS, COMMISSIONS AND OUR COMMUNITY**

Following are rules of civility the City of Maplewood expects of everyone appearing at Council Meetings - elected officials, staff and citizens. It is hoped that by following these simple rules, everyone's opinions can be heard and understood in a reasonable manner. We appreciate the fact that when appearing at Council meetings, it is understood that everyone will follow these principles:

Speak only for yourself, not for other council members or citizens - unless specifically tasked by your colleagues to speak for the group or for citizens in the form of a petition.

Show respect during comments and/or discussions, listen actively and do not interrupt or talk amongst each other.

Be respectful of the process, keeping order and decorum. Do not be critical of council members, staff or others in public.

Be respectful of each other's time keeping remarks brief, to the point and non-repetitive.

**MINUTES**  
**MAPLEWOOD CITY COUNCIL**  
**MANAGER WORKSHOP**  
 5:30 P.M. Monday, July 25, 2022  
 City Hall, Council Chambers

**A. CALL TO ORDER**

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 5:30 p.m. by Mayor Abrams.

**B. ROLL CALL**

Marylee Abrams, Mayor	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
William Knutson, Councilmember	Present
Nikki Villavicencio, Councilmember	Present

**C. APPROVAL OF AGENDA**

Councilmember Cave moved to approve the agenda as submitted

Seconded by Councilmember Juenemann                      Ayes – All

The motion passed.

**D. UNFINISHED BUSINESS**

None

**E. NEW BUSINESS**

**1. Intent to Close Meeting (Minn. Stat. Section 13D.03) Seek Council Direction on Compensation Study Findings**

City Manager Coleman gave direction to the council.

Councilmember Juenemann moved to close the regular meeting and go into closed session to share the findings of the compensation study and seek council direction, Pursuant to Minnesota Statutes Section 13D.03, Subd. (b).

Seconded by Councilmember Knutson                      Ayes – All

Mayor Abrams closed the meeting at 5:32 p.m.

Present at the closed session: Mayor Abrams, Councilmember Juenemann, Councilmember Knutson, Councilmember Villavicencio, Councilmember Cave, City Manager Coleman, Assistant City Manager/HR Director Darrow, Finance Director Paulseth, Public Safety Director Bierdeman, Fire & EMS Chief Mondor, and City Labor Attorney Hanson.

Mayor Abrams called the meeting back to order at 6:24 p.m.

City Manager Coleman gave a recap of the topics discussed and shared the council's direction.

**F. ADJOURNMENT**

Mayor Abrams adjourned the meeting at 6:24 p.m.

DRAFT

**MINUTES**  
**MAPLEWOOD CITY COUNCIL**  
7:00 P.M. Monday, July 25, 2022  
City Hall, Council Chambers  
Meeting No. 16-22

**A. CALL TO ORDER**

A meeting of the City Council was held in the City Hall Council Chambers and was called to order at 7:00 p.m. by Mayor Abrams

Mayor Abrams shared the success of the North Fire Station open house and thanked Public Safety Director Bierdeman and Fire and EMS Chief Mondor. Mayor Abrams invited Chief Mondor to say a few words about the facility.

**B. PLEDGE OF ALLEGIANCE**

**C. ROLL CALL**

Marylee Abrams, Mayor	Present
Rebecca Cave, Councilmember	Present
Kathleen Juenemann, Councilmember	Present
William Knutson, Councilmember	Present
Nikki Villavicencio, Councilmember	Present

**D. APPROVAL OF AGENDA**

The following items were added to Council Presentations:

National Night Out  
Upcoming Meeting with St Paul College on Scattered Sites

Councilmember Cave moved to approve the agenda as amended.

Seconded by Councilmember Juenemann                      Ayes – All

The motion passed.

**E. APPROVAL OF MINUTES**

**1. July 11, 2022 City Council Meeting Minutes**

Councilmember Cave moved to approve the July 11, 2022 City Council Meeting Minutes as submitted.

Seconded by Councilmember Juenemann                      Ayes – All

The motion passed.

**F. APPOINTMENTS AND PRESENTATIONS**

**1. Administrative Presentations**

### a. Council Calendar Update

City Manager Coleman gave an update to the council calendar and reviewed other topics of concern or interest requested by councilmembers.

## 2. Council Presentations

### National Night Out

Councilmember Juenemann reminded residents that National Night Out will be Tuesday, August 2, 2022 and invited everyone to attend a party.

### Upcoming Meeting with St Paul College on Scattered Sites

Mayor Abrams updated council regarding St Paul College's interest in partnering with City of Maplewood in rehabbing and housing projects in Maplewood. Mayor Abrams shared there is an upcoming meeting with EDA and St Paul College regarding the topic.

- G. CONSENT AGENDA** – *Items on the Consent Agenda are considered routine and non-controversial and are approved by one motion of the council. If a councilmember requests additional information or wants to make a comment regarding an item, the vote should be held until the questions or comments are made then the single vote should be taken. If a councilmember objects to an item it should be removed and acted upon as a separate item.*

Agenda items G4, G5, G6, & G7 were highlighted.

Councilmember Cave moved to approve agenda items G1-G7.

Seconded by Councilmember Juenemann

Mayor Abrams moved a friendly amendment to withdraw agenda item G6 to be voted on separately.

Seconded by Councilmember Cave

Councilmember Cave moved to approve agenda items G1-G5 and G7.

Seconded by Councilmember Juenemann                      Ayes – All

The motion passed.

### 1. Approval of Claims

Councilmember Cave moved to approve the approval of claims.

#### ACCOUNTS PAYABLE:

\$	1,365,882.67	Checks # 109202 thru # 109251 dated 07/12/22
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\$	1,168,648.55	Checks # 109252 thru # 109288 dated 07/19/22
\$	1,049,452.99	Disbursements via debits to checking account dated 07/04/22 thru 07/17/22
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\$	3,583,984.21	Total Accounts Payable

**PAYROLL**

\$	606,365.14	Payroll Checks and Direct Deposits dated 07/08/22
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\$	606,365.14	Total Payroll
<hr/>		
\$	4,190,349.35	<b>GRAND TOTAL</b>

Seconded by Councilmember Ayes – All

The motion passed.

**2. Financial Report for the Month Ended June 30, 2022**

No Action Required.

**3. Call for Special Meeting to Canvass 2022 Primary Election Results**

Councilmember Cave moved to call a special meeting of the city council for Friday, August 12, 2022 at 4:00 p.m. in the council chambers for the purpose of canvassing the August 9, 2022 Primary Election results.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

**4. Resolution to Accept Donations for the Youth Scholarship Fund**

Councilmember Cave moved to approve the resolution accepting two donations in the total amount of \$104.21 from Raising Cane’s and Mik Mart Ice Cream and to authorize the Finance Director to increase the Youth Scholarship Fund budget by that amount: \$104.21.

Resolution 22-07-2104  
ACCEPTANCE OF DONATIONS

WHEREAS the City of Maplewood and the Parks and Natural Resources Department has received donations of \$104.21 in support of the department;

NOW, THEREFORE, BE IT RESOLVED that the Maplewood City Council authorizes the City of Maplewood, Parks and Natural Resources Department to accept these donations.

Seconded by Councilmember Juenemann Ayes – All

The motion passed.

**5. Resolution to Accept a Donation from Craig Mickelson for a Memorial Tree**

Councilmember Cave moved to approve the resolution accepting a donation in the amount of \$295.00 from Mr. Mickelson, for a memorial tree to be planted at Maplewood Heights Park.

Resolution 22-07-2105

RESOLUTION TO ACCEPT A DONATION FROM CRAIG MICKELSON FOR  
A MEMORIAL TREE

WHEREAS the City of Maplewood and the Parks and Natural Resources Department has received a donation of \$295.00 for a memorial tree planting from Craig Mickelson;

NOW, THEREFORE, BE IT RESOLVED that the Maplewood City Council authorizes the City of Maplewood, Parks and Natural Resources Department to accept this donation.

Seconded by Councilmember Juenemann                      Ayes – All

The motion passed.

**6. Conditional Use Permit Review, White Bear Meadery, 1320 County Road D Circle East**

Community Development Director Thomson gave the staff report. City Attorney Batty gave additional information.

Mayor Abrams moved to approve the CUP for White Bear Meadery and review again in 60 days.

Seconded by Councilmember Knutson                      Ayes – All

The motion passed.

**7. Resolution Directing Modification of Existing Construction Contract, Change Order No. 49 and No. 50, North Fire Station Construction Project**

Councilmember Cave moved to approve the resolution Directing Modification of the Existing Construction Contract, Change Order No. 49 and Change Order No. 50, North Fire Station Construction Project and authorize the Mayor and City Manager to sign Change Order No. 49 and Change Order No. 50.

Resolution 22-07-2106

DIRECTING MODIFICATION OF EXISTING CONSTRUCTION CONTRACT,  
NORTH FIRE STATION CONSTRUCTION PROJECT, CHANGE ORDER NO. 49  
AND CHANGE ORDER NO. 50

WHEREAS, the City Council of Maplewood, Minnesota has heretofore ordered the construction of the North Fire Station, and has approved construction contracts related to the project.

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WHEREAS, it is now necessary and expedient that said contract be modified and designated as North Fire Station Construction Project, Change Order No. 49 and Change Order No. 50.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, Minnesota, that

1. The Mayor, City Manager, and Fire and EMS Chief are hereby authorized and directed to modify the existing contract by executing said Change Order No. 49 which will increase the project amount by \$1,732.

The revised contract amount for Work Scope 09-A, Mulcahy Nickolaus, LLC is \$339,911.50.

2. The Mayor, City Manager, and Fire and EMS Chief are hereby authorized and directed to modify the existing contract by executing said Change Order No. 50 which will increase the project amount by \$4,029.

The revised contract amount for Work Scope 22-A, Northern Air Corporation is \$479,695.

Seconded by Councilmember Juenemann                      Ayes – All

The motion passed.

- H. PUBLIC HEARINGS** – *If you are here for a Public Hearing please familiarize yourself with the Rules of Civility printed on the back of the agenda. Sign in with the City Clerk before addressing the council. At the podium please state your name and address clearly for the record. All comments/questions shall be posed to the Mayor and Council. The Mayor will then direct staff, as appropriate, to answer questions or respond to comments.*

None

- I. UNFINISHED BUSINESS**

None

- J. NEW BUSINESS**

1. **Hearing – Repeat Nuisance Service Call Appeal, Emma Norton Services, 2161 Van Dyke St N**

Lieutenant Dugas gave the staff report and presentation. Laura Pittner, Emma Norton Services Board Member, addressed council and presented their position of the appeal. Tonya Brownlow, Executive Director of Emma's Place, provided additional information and answered questions of council. City Attorney Batty gave additional information.

Mayor Abrams moved to direct staff to prepare a resolution with findings of fact and conclusions consistent with the staff report and other evidence for adoption at the city council meeting of August 8, 2022.

Seconded by Councilmember Knutson                      Ayes – All

The motion passed.

**2. Resolution Supporting a Minnesota Department of Employment and Economic Development Demolition Loan Application**

Community Development Director Thomson gave the staff report.

Councilmember Juenemann moved to approve the resolution supporting a Minnesota Department of Employment and Economic Development Demolition Loan Application.

Resolution 22-07-2107

**RESOLUTION SUPPORTING A MINNESOTA DEPARTMENT OF EMPLOYMENT AND ECONOMIC DEVELOPMENT DEMOLITION LOAN APPLICATION**

BE IT RESOLVED that the City of Maplewood act as the legal sponsor for project(s) contained in the Demolition Loan Program to be submitted on the 1st of August, 2022 and that Melinda Coleman, City Manager, is hereby authorized to apply to the Department of Employment and Economic Development for funding of this project on behalf of the City of Maplewood.

BE IT FURTHER RESOLVED that the City of Maplewood has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to ensure adequate project administration.

BE IT FURTHER RESOLVED that the sources and amounts of the loan repayment and security identified in the application are committed to the project identified and the City of Maplewood has the authority to incur debt by resolution of the board or council authorizing issuance of a bond or note, payable to DEED to repay and secure the loan.

BE IT FURTHER RESOLVED that the City of Maplewood has not violated any Federal, State or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice.

BE IT FURTHER RESOLVED that upon approval of its application by the state, the City of Maplewood may enter into an agreement with the State of Minnesota for the above referenced project(s), and that the City of Maplewood certifies that it will comply with all applicable laws and regulation as stated in all contract agreements.

NOW, THEREFORE BE IT FINALLY RESOLVED that the Mayor and the Clerk (for Statutory Cities), or Title of Authorized Official(s), are hereby authorized to execute such agreements as are necessary to implement the project on behalf of the applicant.

Seconded by Councilmember Knutson

Ayes – All

The motion passed.

**K. AWARD OF BIDS**

- 1. Parkway Drive Improvements, City Project 21-09**
  - a. Resolution Receiving Bids and Awarding Construction Contract**
  - b. Cooperative Agreement with Ramsey County**

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Public Works Director Love gave the staff report.

Councilmember Juenemann moved to approve the resolution receiving bids and awarding a construction contract for the Base Bid plus Bid Alternate 1 for the Parkway Drive Improvements, City Project 21-09, to Bituminous Roadways, Inc.

Resolution 22-07-2108

RECEIVING BIDS AND AWARDING CONSTRUCTION CONTRACT

WHEREAS, pursuant to resolution passed by the City Council on May 23, 2022, approving plans and specifications and advertising for bids for the Parkway Drive Improvements, City Project 21-09, and

WHEREAS, the plans and specifications were advertised for bids, and

WHEREAS, bids were received and opened on July 17, 2022 at 10:00 A.M.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA that the bid of Bituminous Roadways, Inc. for the Base Bid plus Bid Alternate 1 in the amount of \$485,812.50 is the lowest responsible bid for the construction of Parkway Drive Improvements, City Project 21-09, and the Mayor and the City Manager are hereby authorized and directed to enter into a contract, for the Base Bid plus Bid Alternate 1, with said bidder for and on behalf of the City.

The budget for the Parkway Drive Improvements, City Project 21-09, is hereby modified to the amounts shown below.

<b>Project Cost Recovery</b>	
<b>Funding Source</b>	<b>Financing Plan</b>
Environmental Utility Fund	\$186,323
Street Revitalization Fund	\$102,899
Ramsey County	\$212,564
Saint Paul Regional Water Services	\$144,237
<b>Total Project Funding:</b>	<b>\$646,023</b>

The Finance Director is hereby authorized to make the financial transfers necessary to implement the financing plan for the project and to prepare a budget adjustment based on final construction costs

Seconded by Councilmember Villavicencio                      Ayes – All

The motion passed.

Councilmember Juenemann moved to enter into a cooperative agreement with Ramsey County and further authorize the Mayor and City Manager to sign the attached cooperative agreement. Minor revisions as approved by the City Attorney are authorized as needed.

Seconded by Councilmember Knutson                              Ayes – All

The motion passed.

**L. ADJOURNMENT**

Mayor Abrams adjourned the meeting at 8:33 p.m.

DRAFT

**CITY COUNCIL STAFF REPORT**

Meeting Date August 8, 2022

**REPORT TO:** City Council

**REPORT FROM:** Melinda Coleman, City Manager

**PRESENTER:** Melinda Coleman, City Manager

**AGENDA ITEM:** Council Calendar Update

**Action Requested:**  Motion  Discussion  Public Hearing

**Form of Action:**  Resolution  Ordinance  Contract/Agreement  Proclamation

**Policy Issue:**

This item is informational and intended to provide the Council an indication on the current planning for upcoming agenda items and the Work Session schedule. These are not official announcements of the meetings, but a snapshot look at the upcoming meetings for the City Council to plan their calendars.

**Recommended Action:**

No motion needed. This is an informational item.

**Upcoming Agenda Items and Work Sessions Schedule:**

**August 12** Special City Council Meeting: Canvass Primary Election Results (4 pm)

**August 22** Workshop: 2<sup>nd</sup> 2023 Budget Discussion

**August 29** Special Closed Session Meeting: Discuss Compensation Study Findings

**Sept. 12** Workshop: Update on DEI Initiatives

City Council Meeting: Adopt 2023 Preliminary Budget

**Council Comments:**

Comments regarding Workshops, Council Meetings or other topics of concern or interest.

1. Research Lead Pipe Replacement Programs: May 23, 2022
2. Homeless Encampments Updates to City Council: June 27, 2022
3. Cannabis Legislation

**Council Schedule for Maplewood Living through January 2023:**

September 2022	Rebecca Cave	<b>August 17</b>
October 2022	Candidate Profiles	<b>September 9 – EARLY deadline</b>
November 2022	TBD	<b>October 17</b>
December 2022	City Manager Coleman	<b>November 17</b>
Jan 2023	The Mayor	<b>December 16</b>

*\*If a council member files for re-election in 2022 they will not be allowed to write an article for the Maplewood Living.*

# Maplewood Community Events 2022

F1a

## August

31 PNR August Celebrate Summer Event

## September

## October

29 PNR Halloween Event at Bruentrup Farm

**CITY COUNCIL STAFF REPORT**

Meeting Date August 8, 2022

**REPORT TO:** Melinda Coleman, City Manager**REPORT FROM:** Ellen Paulseth, Finance Director**PRESENTER:** Ellen Paulseth, Finance Director**AGENDA ITEM:** Approval of Claims

<b>Action Requested:</b>	<input checked="" type="checkbox"/> Motion	<input type="checkbox"/> Discussion	<input type="checkbox"/> Public Hearing
<b>Form of Action:</b>	<input type="checkbox"/> Resolution	<input type="checkbox"/> Ordinance	<input type="checkbox"/> Contract/Agreement <input type="checkbox"/> Proclamation

**Policy Issue:**

The City Manager has reviewed the bills and authorized payment in accordance with City Council policies.

**Recommended Action:**

Motion to approve the approval of claims.

**ACCOUNTS PAYABLE:**

\$	1,344,010.17	Checks # 109289 thru # 109343 dated 07/26/22
\$	412,215.95	Checks # 109344 thru # 109379 dated 08/02/22
\$	1,266,251.92	Disbursements via debits to checking account dated 07/18/22 thru 07/31/22
\$	<u>3,022,478.04</u>	Total Accounts Payable

**PAYROLL**

\$	694,435.76	Payroll Checks and Direct Deposits dated 07/22/22
\$	<u>694,435.76</u>	Total Payroll
\$	<u><u>3,716,913.80</u></u>	GRAND TOTAL

**Background**

A detailed listing of these claim has been provided. Please call me at 651-249-2902 if you have any questions on the attached listing. This will allow me to check the supporting documentation on file if necessary.

**Attachments**

1. Listing of Paid Bills

**Check Register**  
**City of Maplewood**

<b>Check</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	
109289	07/26/2022	00687	HUGO'S TREE CARE INC	STUMP GRINDING - 2097 & 2114 BEAM	214.50
109290	07/26/2022	06084	LINCOLN FINANCIAL GROUP	MONTHLY PREMIUM - JULY	8,312.90
109291	07/26/2022	00875	LOFFLER COMPANIES, INC.	PRINTER CARTRIDGES	78.00
109292	07/26/2022	00985	METROPOLITAN COUNCIL	WASTEWATER - AUGUST	349,548.19
109293	07/26/2022	01337	RAMSEY COUNTY-PROP REC & REV	911 DISPATCH SERVICES - JUNE	37,724.13
	07/26/2022	01337	RAMSEY COUNTY-PROP REC & REV	CAD SERVICES - JUNE	6,253.46
	07/26/2022	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEES - JUNE	542.88
	07/26/2022	01337	RAMSEY COUNTY-PROP REC & REV	FLEET SUPPORT FEES - JUNE	209.04
109294	07/26/2022	01409	S E H	NEW FIRE STATION	5,210.00
109295	07/26/2022	01574	T A SCHIFSKY & SONS, INC	PROJ 16-18 GLADSTONE PHASE 3 PMT#1	55,272.14
109296	07/26/2022	04845	TENNIS SANITATION LLC	RECYCLING FEE - JUNE	68,895.00
109297	07/26/2022	04192	TRANS-MEDIC	EMS BILLING - JUNE	8,256.22
	07/26/2022	04192	TRANS-MEDIC	EMS BILLING - MAY	7,487.91
109298	07/26/2022	01819	WINDSTREAM	LOCAL PHONE SERVICE 06/15 - 07/14	133.18
109299	07/26/2022	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	3,226.76
	07/26/2022	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	2,660.86
	07/26/2022	01190	XCEL ENERGY	ELECTRIC & GAS UTILITY	220.39
	07/26/2022	01190	XCEL ENERGY	FIRE SIRENS	63.62
109300	07/26/2022	05013	YALE MECHANICAL LLC	SPRING HVAC MAINT - PUBLIC WORKS	1,437.00
109301	07/26/2022	06302	ALL STATE COMMUNICATIONS	LOW VOLTAGE RUNS NFS - INVOICE #2	15,820.00
	07/26/2022	06302	ALL STATE COMMUNICATIONS	LOW VOLTAGE NFS - CHANGE ORDER	720.00
	07/26/2022	06302	ALL STATE COMMUNICATIONS	LOW VOLTAGE NFS - CHANGE ORDER	351.00
	07/26/2022	06302	ALL STATE COMMUNICATIONS	LOW VOLTAGE NFS - CHANGE ORDER	126.00
109302	07/26/2022	02259	ANIMAL HUMANE SOCIETY	IMPOUND BILLING 2ND QTR 2022	680.00
109303	07/26/2022	06329	AQUA MISSIONS, LLC	PADI PUBLIC SAFETY RESCUE SWIMMER	400.00
109304	07/26/2022	06301	ATMOSPHERE COMMERCIAL INTERIOR	FURITURE FOR NORTH FIRE STATION	7,583.99
109305	07/26/2022	04848	AVESIS	MONTHLY PREMIUM - AUGUST	444.06
109306	07/26/2022	01854	AVI SYSTEMS, INC.	NORTH FIRE STATION AV PROJECT	1,747.27
109307	07/26/2022	06160	AWARDS NETWORK	EMPLOYEE RECOGNITION AWARDS 2022	250.00
109308	07/26/2022	06001	BARNUM COMPANIES, INC.	REPAIR KEYPAD ON THE GATE	387.54
109309	07/26/2022	05972	BHE COMMUNITY SOLAR, LLC	COMMUNITY SOLAR GARDEN-MAY	10,271.65
109310	07/26/2022	05775	DODGE OF BURNSVILLE INC.	2022 DODGE DURANGO 7396	31,339.00
109311	07/26/2022	00464	EMERGENCY AUTOMOTIVE TECH, INC	PARTS FOR BUILD VEH#902 V#7755	4,029.60
109312	07/26/2022	00003	ESCROW REFUND	ESCROW REL KNETIC-2228 MAPLEWOOD I	300.00
109313	07/26/2022	05372	FERRELLGAS	PROPANE EMTF	4,018.13
	07/26/2022	05372	FERRELLGAS	TANK RENTAL 05/01/22 TO 04/30/23	108.00
109314	07/26/2022	05275	FIRST STATE TIRE RECYCLING	TIRE RECYCLING	696.09
109315	07/26/2022	03416	FUN JUMPS ENTERTAINMENT INC	INFLATABLES FOR PARK EVENT 7/27/22	2,974.50
109316	07/26/2022	05572	GOVERNMENTJOBS.COM,INC.	CANDIDATE TEXT MESSAGING CAPABILITY	242.55
109317	07/26/2022	06311	HEIMAN INC	PERSONAL PROTECTIVE EQUIP	350.95
109318	07/26/2022	06328	INNOVYZE LLC	XPSTORM MAINT 10/8/22 - 10/07/23	999.60
109319	07/26/2022	02496	JAMAR TECHNOLOGIES INC	PORTABLE RADAR UNIT & SOFTWARE	4,536.00
109320	07/26/2022	05322	KARL STORZ	C-MAC VIDEO LARYNGOSCOPE - ACCS	6,028.52
109321	07/26/2022	00827	L M C I T	WC CLAIM #00471606	292.42
109322	07/26/2022	00857	LEAGUE OF MINNESOTA CITIES	GREENSTEP CITIES AWARD DINNER	50.00
109323	07/26/2022	03818	MEDICA	MONTHLY PREMIUM - AUGUST	194,943.04
109324	07/26/2022	04273	MN MANAGEMENT OF BUDGET	PROCEEDS FROM FORFEITURE	174.00
109325	07/26/2022	01175	CITY OF NORTH ST PAUL	MONTHLY UTILITIES - JUNE	4,205.51
109326	07/26/2022	06327	OPTUM	REFUND L SANCHEZ - TRANS MEDIC	1,798.00
109327	07/26/2022	02903	PARK CONSTRUCTION CO	PROJ 21-06 COPE AVE IMP PMT#1	395,990.30
109328	07/26/2022	00396	MN DEPT OF PUBLIC SAFETY	CJDN ACCESS FEE - 2ND QTR APR-JUN	1,920.00
109329	07/26/2022	06111	QUADIANT FINANCE USA, INC.	POSTAGE - CITY HALL POSTAGE MACHINE	1,588.19
109330	07/26/2022	02010	RAMSEY CO ATTORNEY'S OFFICE	PROCEEDS FROM FORFEITURE	348.00
109331	07/26/2022	04201	READY WATT	SIREN MAINTENANCE - 2022	6,332.00
109332	07/26/2022	01340	REGIONS HOSPITAL	EMS SUPPLIES	194.12



G1, Attachments

109333	07/26/2022	05338	REPUBLIC SERVICES #923	BILLING CYCLE MAILING - 2022	778.68
109334	07/26/2022	05879	ROADKILL ANIMAL CONTROL	DEER REMOVAL - JUNE	357.00
109335	07/26/2022	05812	ROGUE	PHYSICAL FITNESS EQUIPMENT FOR NFS	22,129.99
109336	07/26/2022	02001	CITY OF ROSEVILLE	PHONE & IT SUPPORT SRVS - JULY	7,992.01
109337	07/26/2022	04256	SHI INTERNATIONAL CORP	MONITORS FOR POLICE CHIEF	1,000.00
109338	07/26/2022	04207	STRYKER SALES CORP.	REPAIRS ON AMB STRETCHERS	1,032.00
109339	07/26/2022	04154	TARGET SOLUTIONS LEARNING	VECTOR SOLUTIONS MEMBERSHIP 2022	3,405.28
109340	07/26/2022	06036	TREE TRUST	2022 MAPLEWOOD TREE DISTRIBUTION	16,482.84
109341	07/26/2022	01649	TRI-STATE BOBCAT, INC.	T76 T4 BOBCAT COMPACT TRACK LOADER	31,523.47
109342	07/26/2022	01669	TWIN CITIES TRANSPORT &	EXTRICATION TRAINING VEHICLES	500.00
109343	07/26/2022	04326	UNITED HEALTH CARE INS. CO.	REFUND T WARN - TRANS MEDIC	822.69

**55 Checks in this report.**

1,344,010.17

**Check Register**  
**City of Maplewood**

<b>Check</b>	<b>Date</b>	<b>Vendor</b>	<b>Description</b>	<b>Amount</b>	
109344	07/26/2022	06225	BREMER BANK NATIONAL ASSOC.	INTEREST PAYMENT FOR 2020A BONDS	48,311.25
109345	08/02/2022	05114	BOLTON & MENK, INC.	PROJ 21-02 MCMENEMY STREET IMP	28,297.00
	08/02/2022	05114	BOLTON & MENK, INC.	GENERAL GIS ASSISTANCE	1,680.00
	08/02/2022	05114	BOLTON & MENK, INC.	PROJ 16-25 STERLING ST BRIDGE	1,329.00
	08/02/2022	05114	BOLTON & MENK, INC.	GENERAL ENGINEERING SERVICES	693.00
109346	08/02/2022	02728	KIMLEY-HORN & ASSOCIATES INC	PROJ 16-18 GLADSTONE PHASE 3	5,209.89
109347	08/02/2022	00875	LOFFLER COMPANIES, INC.	CANON COPIER USAGE FEES - JUNE	853.72
109348	08/02/2022	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS	2,058.70
	08/02/2022	01574	T A SCHIFSKY & SONS, INC	BITUMINOUS MATERIALS	1,197.75
109349	08/02/2022	05013	YALE MECHANICAL LLC	SUMMER HVAC MAINT - CENTRAL FS	591.00
109350	08/02/2022	06296	ATTORNEYS TITLE GROUP LLC	REL LANDSCAPE ESCROW-822 MCKNIGHT	1,030.30
109351	08/02/2022	06160	AWARDS NETWORK	EMPLOYEE RECOGNITION AWARDS 2022	35.00
109352	08/02/2022	00221	BROCK WHITE COMPANY, LLC.	ROADSAVER-CRACK SEALING MATERIAL	10,561.78
109353	08/02/2022	04155	CIVICPLUS	MUNICODE - 2021 ORDINANCES	3,448.15
	08/02/2022	04155	CIVICPLUS	MUNICODE - 2021 ORDINANCES	360.93
109354	08/02/2022	05786	COLONIAL LIFE PROCESSING CTR	MONTHLY PREMIUM BCN:E4677316-JULY	241.60
109355	08/02/2022	03645	CUMMINS SALES AND SERVICE	EMERGENCY GENERATOR MAINT-PW	445.11
	08/02/2022	03645	CUMMINS SALES AND SERVICE	EMERGENCY GENERATOR MAINT-FD#1	443.86
109356	08/02/2022	03463	EBERT CONSTRUCTION	NORTH FIRE STATION CONST PROJ	12,159.04
	08/02/2022	03463	EBERT CONSTRUCTION	NORTH FIRE STATION CONST PROJ	7,253.63
	08/02/2022	03463	EBERT CONSTRUCTION	NORTH FIRE STATION CONST PROJ	2,850.90
109357	08/02/2022	06255	ELECTRICAL PRODUCTION SERVICES	NORTH FIRE STATION CONST PROJ	74,472.03
109358	08/02/2022	04371	ELECTRO WATCHMAN INC.	NORTH FIRE STATION PROJ	15,069.84
	08/02/2022	04371	ELECTRO WATCHMAN INC.	NORTH FIRE STATION PROJ	1,445.22
	08/02/2022	04371	ELECTRO WATCHMAN INC.	NORTH FIRE STATION PROJ	859.50
109359	08/02/2022	06254	GENERAL SHEET METAL CO. LLC	NORTH FIRE STATION CONST PROJ	19,840.85
109360	08/02/2022	03330	HOISINGTON KOEGLER GROUP INC	ZONING ORDINANCE UPDATE	1,015.00
109361	08/02/2022	03759	HOTSY MINNESOTA	REPAIRS TO PRESSURE WASHER - 1902	545.36
109362	08/02/2022	06260	JACKSON & ASSOCIATES LLC	NORTH FIRE STATION CONST PROJ	17,909.00
109363	08/02/2022	02137	KENNEDY & GRAVEN CHARTERED	ATTORNEY FEES - JUNE	10,234.11
109364	08/02/2022	03908	L H B, INC.	GOODRICH PARK IMPROVEMENTS	4,250.00
109365	08/02/2022	02054	MIDWEST FENCE & MFG	KENNEL FOR MWPD CANINE	1,206.81
109366	08/02/2022	01111	MOTOROLA SOLUTIONS, INC.	RADIOS	34,240.50
109367	08/02/2022	01126	NCPERS GROUP LIFE INS. MN	MONTHLY PREMIUM - AUGUST	432.00
109368	08/02/2022	01182	NORTHERN AIR CORP	NORTH FIRE STATION CONST PROJ	11,723.95
109369	08/02/2022	00001	ONE TIME VENDOR	REFUND Y W MENG - FIELD RENTAL	150.00
109370	08/02/2022	06294	OTIS ELEVATOR COMPANY	NORTH FIRE STATION CONST PROJ	17,277.17
109371	08/02/2022	02903	PARK CONSTRUCTION CO	NORTH FIRE STATION CONST PROJ	50,972.25
109372	08/02/2022	04350	RIGHT-WAY CAULKING, INC.	NORTH FIRE STATION CONST PROJ	1,150.92
109373	08/02/2022	01397	RYAN PLUMBING & HEATING CO.	RPZ TESTING & REPAIR IN PARKS	3,425.00
	08/02/2022	01397	RYAN PLUMBING & HEATING CO.	RPZ TESTING & REPAIR IN PARKS	275.00
	08/02/2022	01397	RYAN PLUMBING & HEATING CO.	RPZ TESTING & REPAIR IN PARKS	275.00
109374	08/02/2022	06122	SANDSTROM LAND MANAGEMENT	WEEDING - JULY	1,370.00
109375	08/02/2022	04130	SCHINDLER ELEVATOR CORP	QUARTERLY MAINT - 1902 PW 8/1 -10/31	941.87
109376	08/02/2022	01836	ST PAUL, CITY OF	LINWOOD SPEED DISPLAY REPAIR	266.00
109377	08/02/2022	06330	SUBURBAN AUTO BODY INC	REPAIR SQUAD #943	4,402.71
109378	08/02/2022	06250	SUPERIOR PAINTING & DECORATING	NORTH FIRE STATION CONST PROJ	9,172.25
109379	08/02/2022	05241	WARNING LITES OF MN, INC.	BOLTS FOR SIGN INSTALLATION	242.00

**36 Checks in this report.**

**412,215.95**

**CITY OF MAPLEWOOD**  
**Disbursements via Debits to Checking account**

Settlement			
<u>Date</u>	<u>Payee</u>	<u>Description</u>	<u>Amount</u>
7/18/2022	Delta Dental	Dental Premium	1,504.88
7/18/2022	MN Dept of Revenue	MN CARE Tax	7,900.00
7/18/2022	MN State Treasurer	Drivers License/Deputy Registrar	183,381.89
7/19/2022	MN Dept of Revenue	Sales Tax	318.92
7/19/2022	MN Dept of Revenue	Fuel Tax	668.00
7/19/2022	MN State Treasurer	Drivers License/Deputy Registrar	49,098.96
7/20/2022	MN State Treasurer	Drivers License/Deputy Registrar	28,657.37
7/21/2022	Delta Dental	Dental Premium	910.00
7/21/2022	Empower - State Plan	PR - Deferred Compensation	25,326.00
7/21/2022	MN State Treasurer	Drivers License/Deputy Registrar	56,693.64
7/22/2022	ICMA (Vantagepointe)	PR - Deferred Compensation	7,745.00
7/22/2022	ICMA (Vantagepointe)	PR - Retiree Health Savings	950.00
7/22/2022	Labor Unions	PR - Union Dues	2,106.46
7/22/2022	MidAmerica	PR - HRA Flex Plan - AUL	17,535.49
7/22/2022	MN Dept of Natural Resources	DNR electronic licenses	429.30
7/22/2022	MN State Treasurer	Drivers License/Deputy Registrar	107,517.78
7/22/2022	Optum Health	DCRP & Flex plan payments	150.84
7/22/2022	P.E.R.A.	PR - P.E.R.A.	147,736.71
7/22/2022	U.S. Treasurer	PR - Federal Payroll Tax	133,756.09
7/22/2022	US Bank VISA One Card*	Purchasing Card Items	67,066.62
7/25/2022	Delta Dental	Dental Premium	2,075.20
7/25/2022	MN State Treasurer	Drivers License/Deputy Registrar	59,485.65
7/25/2022	MN State Treasurer	PR - State Payroll Tax	30,888.94
7/26/2022	MN State Treasurer	Drivers License/Deputy Registrar	22,089.89
7/27/2022	MN State Treasurer	Drivers License/Deputy Registrar	74,114.18
7/28/2022	MN State Treasurer	Drivers License/Deputy Registrar	152,648.15
7/29/2022	MN Dept of Natural Resources	DNR electronic licenses	777.31
7/29/2022	MN State Treasurer	Drivers License/Deputy Registrar	84,357.09
7/29/2022	Optum Health	DCRP & Flex plan payments	361.56
			1,266,251.92

\*Detailed listing of VISA purchases is attached.

## Purchasing Card Items

Transaction Date	Posting Date	Merchant Name	Transaction Amount	Name
7/3/2022	7/4/2022	AMZN MKTP US*HX2KM5OF3	\$103.97	BRIAN BIERDEMAN
7/1/2022	7/4/2022	TARGET 00021352	\$250.38	NEIL BRENEMAN
7/2/2022	7/4/2022	TARGET 00009316	\$37.43	NEIL BRENEMAN
7/11/2022	7/13/2022	THE HOME DEPOT #2801	\$9.85	NEIL BRENEMAN
6/30/2022	7/4/2022	THE HOME DEPOT #2801	\$44.91	TROY BRINK
7/14/2022	7/15/2022	MIKES LP GAS INC	\$40.98	TROY BRINK
7/6/2022	7/7/2022	GRAPHIC DESIGN INC	\$124.56	DANIEL BUSACK
7/11/2022	7/12/2022	GRAFIX SHOPPE	\$55.00	DANIEL BUSACK
7/11/2022	7/13/2022	CK HOLIDAY # 03519	\$32.20	DANIEL BUSACK
7/13/2022	7/14/2022	KUNO SERVICES LLC	\$432.54	DANIEL BUSACK
6/30/2022	7/4/2022	TRANE SUPPLY-113506	\$274.83	SCOTT CHRISTENSON
6/30/2022	7/4/2022	THE HOME DEPOT #2801	\$36.23	SCOTT CHRISTENSON
7/1/2022	7/7/2022	TWIN CITY FILTER SERVICE	\$536.73	SCOTT CHRISTENSON
7/7/2022	7/8/2022	STATE SUPPLY	\$113.11	SCOTT CHRISTENSON
7/8/2022	7/11/2022	MENARDS OAKDALE MN	\$17.95	SCOTT CHRISTENSON
7/12/2022	7/14/2022	MENARDS OAKDALE MN	\$53.98	SCOTT CHRISTENSON
7/3/2022	7/4/2022	HY-VEE MAPLEWOOD 1402	\$23.84	THOMAS DABRUZZI
7/9/2022	7/11/2022	THE HOME DEPOT #2801	\$23.94	THOMAS DABRUZZI
7/11/2022	7/12/2022	COSTCO WHSE #1021	\$25.14	THOMAS DABRUZZI
7/5/2022	7/6/2022	PLATINUM EDUCATIONAL GRO	\$49.00	BRAD DAVISON
7/6/2022	7/7/2022	BLUERIBBON BAIT& TACKLE	\$37.26	BRAD DAVISON
7/7/2022	7/8/2022	AWL*PEARSON EDUCATION	\$99.99	BRAD DAVISON
7/14/2022	7/15/2022	JERSEY MIKES ONLINE ORDE	\$33.65	BRAD DAVISON
7/2/2022	7/4/2022	CORT FURNITURE RENTAL	\$197.39	RICHARD DAWSON
7/2/2022	7/4/2022	EDUCATOR COLLARS	\$379.99	JOSEPH DEMULLING
7/8/2022	7/11/2022	ELITE K9 INC 2	\$286.65	JOSEPH DEMULLING
7/13/2022	7/15/2022	THE HOME DEPOT #2801	\$11.34	TOM DOUGLASS
7/3/2022	7/4/2022	PANERA BREAD #601305 P	\$41.65	MICHAEL DUGAS
7/1/2022	7/4/2022	TMOBILE*AUTO PAY	\$868.61	MYCHAL FOWLDS
7/1/2022	7/4/2022	THE HOME DEPOT #2801	\$39.66	MYCHAL FOWLDS
7/3/2022	7/4/2022	COMCAST CABLE COMM	\$25.19	MYCHAL FOWLDS
7/6/2022	7/7/2022	QUADIENT LEASING USA P	\$818.10	MYCHAL FOWLDS
7/6/2022	7/7/2022	VZWRLSS*APOCC VISB	\$7,377.48	MYCHAL FOWLDS
7/6/2022	7/11/2022	SAGE SOFTWARE INC	\$2,505.00	MYCHAL FOWLDS
7/7/2022	7/8/2022	AT&T PAYMENT	\$19.00	MYCHAL FOWLDS
7/7/2022	7/8/2022	PLANGRID	\$52.61	MYCHAL FOWLDS
7/8/2022	7/11/2022	VISION33 INC	\$11,137.50	MYCHAL FOWLDS
7/8/2022	7/11/2022	VISION33 INC	\$2,640.00	MYCHAL FOWLDS
7/3/2022	7/5/2022	MSFT * E0500JE3Z1	\$8.00	NICK FRANZEN
7/10/2022	7/11/2022	APPLE.COM/US	\$149.00	NICK FRANZEN
7/10/2022	7/11/2022	APPLE.COM/US	\$179.00	NICK FRANZEN
7/8/2022	7/11/2022	N-EAR	\$161.99	DEREK FRITZE
7/6/2022	7/7/2022	CUB FOODS #1599	\$33.94	TONY GABRIEL
7/6/2022	7/7/2022	PAYPAL *CREATIVE	\$400.95	TONY GABRIEL
7/7/2022	7/8/2022	CUB FOODS #1599	\$81.86	TONY GABRIEL
7/8/2022	7/11/2022	NATW NATW.ORG	\$270.00	TONY GABRIEL
7/12/2022	7/13/2022	CUB FOODS #1599	\$25.14	TONY GABRIEL
7/13/2022	7/14/2022	CUB FOODS #1599	\$41.45	TONY GABRIEL
7/13/2022	7/14/2022	AMZN MKTP US*GH37L50E3	\$52.98	TONY GABRIEL
7/14/2022	7/15/2022	CUB FOODS #1599	\$104.77	TONY GABRIEL
7/14/2022	7/15/2022	AMZN MKTP US*ZM11J4OQ3	\$45.98	TONY GABRIEL
7/13/2022	7/14/2022	PLANTRA INC	\$168.26	CAROLE GERNES
7/5/2022	7/6/2022	ASPEN MILLS	\$237.54	MICHAEL HAGEN
7/13/2022	7/14/2022	ASPEN MILLS	\$677.40	MICHAEL HAGEN
7/8/2022	7/11/2022	THE HOME DEPOT #2801	\$53.98	TAMARA HAYS
7/8/2022	7/12/2022	FASTENAL COMPANY 01MNT11	\$77.61	TAMARA HAYS

7/11/2022	7/13/2022	MENARDS OAKDALE MN	\$53.87	TAMARA HAYS
7/12/2022	7/14/2022	THE HOME DEPOT #2801	\$20.68	TAMARA HAYS
7/12/2022	7/14/2022	THE HOME DEPOT #2801	\$17.96	DAVID JAHN
7/14/2022	7/15/2022	BRIDGETOWER ADS	\$432.32	MEGHAN JANASZAK
7/13/2022	7/14/2022	STORE SUPPLY WAREHOUSE	\$1,457.03	LOIS KNUTSON
7/12/2022	7/13/2022	AMERICAN PLANNING A	\$476.00	MIKE MARTIN
6/30/2022	7/4/2022	CHICK-FIL-A #03681	\$104.30	MICHAEL MONDOR
7/1/2022	7/4/2022	AIRGAS USA, LLC	\$99.70	MICHAEL MONDOR
7/1/2022	7/4/2022	AIRGAS USA, LLC	\$304.85	MICHAEL MONDOR
7/1/2022	7/4/2022	IN *MARIE RIDGEWAY LICSW,	\$310.00	MICHAEL MONDOR
7/1/2022	7/4/2022	IN *MARIE RIDGEWAY LICSW,	\$610.00	MICHAEL MONDOR
7/3/2022	7/5/2022	KWIK TRIP 41500004150	\$11.00	MICHAEL MONDOR
7/6/2022	7/7/2022	EVEREST EMERGENCY VEHICLE	\$205.22	MICHAEL MONDOR
7/6/2022	7/7/2022	AIRGAS USA, LLC	\$109.09	MICHAEL MONDOR
7/12/2022	7/13/2022	EVEREST EMERGENCY VEHICLE	\$156.78	MICHAEL MONDOR
7/13/2022	7/14/2022	JERSEY MIKES 24017	\$19.50	MICHAEL MONDOR
7/1/2022	7/4/2022	CUB FOODS #1599	\$21.45	RACHEL MURRAY
7/2/2022	7/4/2022	ECKBERG LAMMERS PC	\$259.00	RACHEL MURRAY
7/8/2022	7/11/2022	ECKBERG LAMMERS PC	\$259.00	RACHEL MURRAY
7/9/2022	7/11/2022	NBPAMN.ORG	\$100.00	RACHEL MURRAY
7/1/2022	7/6/2022	CINTAS CORP	(\$23.82)	BRYAN NAGEL
7/1/2022	7/6/2022	CINTAS CORP	(\$45.09)	BRYAN NAGEL
7/1/2022	7/6/2022	CINTAS CORP	(\$59.18)	BRYAN NAGEL
7/1/2022	7/6/2022	CINTAS CORP	(\$57.18)	BRYAN NAGEL
7/7/2022	7/8/2022	CINTAS CORP	\$167.78	BRYAN NAGEL
7/7/2022	7/8/2022	CINTAS CORP	\$76.21	BRYAN NAGEL
7/7/2022	7/8/2022	CINTAS CORP	\$42.21	BRYAN NAGEL
7/7/2022	7/8/2022	CINTAS CORP	\$31.33	BRYAN NAGEL
7/7/2022	7/8/2022	CINTAS CORP	\$14.69	BRYAN NAGEL
7/13/2022	7/14/2022	CINTAS CORP	\$16.16	BRYAN NAGEL
7/13/2022	7/14/2022	CINTAS CORP	\$85.22	BRYAN NAGEL
7/13/2022	7/14/2022	CINTAS CORP	\$97.39	BRYAN NAGEL
7/13/2022	7/14/2022	CINTAS CORP	\$14.69	BRYAN NAGEL
7/13/2022	7/14/2022	CINTAS CORP	\$9.82	BRYAN NAGEL
7/6/2022	7/8/2022	THE HOME DEPOT #2801	\$34.13	JOHN NAUGHTON
7/12/2022	7/14/2022	MENARDS OAKDALE MN	\$18.98	JOHN NAUGHTON
7/8/2022	7/11/2022	THE HOME DEPOT #2801	\$27.96	KEN NIELSEN
7/13/2022	7/14/2022	GLOCK PROFESSIONAL INC	\$250.00	MICHAEL NYE
7/5/2022	7/6/2022	LIFE ASSIST INC	\$111.60	KENNETH POWERS
7/5/2022	7/7/2022	BOUND TREE MEDICAL LLC	\$136.47	KENNETH POWERS
7/6/2022	7/7/2022	LIFE ASSIST INC	\$49.76	KENNETH POWERS
7/6/2022	7/8/2022	BOUND TREE MEDICAL LLC	\$24.15	KENNETH POWERS
7/11/2022	7/12/2022	LIFE ASSIST INC	\$710.31	KENNETH POWERS
7/11/2022	7/13/2022	BOUND TREE MEDICAL LLC	\$220.58	KENNETH POWERS
7/12/2022	7/13/2022	LIFE ASSIST INC	\$6.63	KENNETH POWERS
7/12/2022	7/13/2022	LIFE ASSIST INC	\$12.00	KENNETH POWERS
7/12/2022	7/14/2022	BOUND TREE MEDICAL LLC	\$99.90	KENNETH POWERS
7/13/2022	7/15/2022	BOUND TREE MEDICAL LLC	\$1,311.36	KENNETH POWERS
7/5/2022	7/6/2022	0391-AUTOPLUS	\$75.96	STEVEN PRIEM
7/6/2022	7/7/2022	0391-AUTOPLUS	(\$75.96)	STEVEN PRIEM
7/6/2022	7/7/2022	0391-AUTOPLUS	\$140.05	STEVEN PRIEM
7/6/2022	7/7/2022	0391-AUTOPLUS	\$15.83	STEVEN PRIEM
7/7/2022	7/8/2022	AN FORD WHITE BEAR LAK	\$22.81	STEVEN PRIEM
7/7/2022	7/8/2022	TRI-STATE BOBCAT	\$528.43	STEVEN PRIEM
7/8/2022	7/11/2022	POMP S TIRE #021	\$760.96	STEVEN PRIEM
7/8/2022	7/11/2022	MIKES LP GAS INC	\$402.95	STEVEN PRIEM
7/8/2022	7/11/2022	METRO PRODUCTS INC	\$123.22	STEVEN PRIEM
7/11/2022	7/12/2022	EMERGENCY AUTO TECH	(\$172.84)	STEVEN PRIEM

7/11/2022	7/12/2022	KREMER SERVICES	\$719.84	STEVEN PRIEM
7/11/2022	7/12/2022	0391-AUTOPLUS	\$87.66	STEVEN PRIEM
7/11/2022	7/12/2022	MTI	\$199.55	STEVEN PRIEM
7/11/2022	7/12/2022	BROCK WHITE 450	\$176.76	STEVEN PRIEM
7/12/2022	7/13/2022	POMP S TIRE #021	\$1,321.92	STEVEN PRIEM
7/12/2022	7/13/2022	HARBOR FREIGHT TOOLS 612	\$4.28	STEVEN PRIEM
7/13/2022	7/14/2022	EMERGENCY AUTO TECH	\$233.58	STEVEN PRIEM
7/13/2022	7/14/2022	COREMARK METALS -MN	\$50.92	STEVEN PRIEM
7/13/2022	7/14/2022	COREMARK METALS -MN	\$80.58	STEVEN PRIEM
7/13/2022	7/15/2022	AN FORD WHITE BEAR LAK	\$63.46	STEVEN PRIEM
7/14/2022	7/15/2022	POMP S TIRE #021	\$28.00	STEVEN PRIEM
7/14/2022	7/15/2022	COREMARK METALS -MN	\$23.58	STEVEN PRIEM
7/14/2022	7/15/2022	AN FORD WHITE BEAR LAK	\$169.73	STEVEN PRIEM
7/14/2022	7/15/2022	FLEET FARM 2700	\$82.12	STEVEN PRIEM
7/6/2022	7/8/2022	MINNESOTA OCCUPATIONAL HE	\$808.00	TERRIE RAMEAUX
7/12/2022	7/13/2022	PIONEER PRESS ADV	\$510.00	TERRIE RAMEAUX
7/1/2022	7/4/2022	AMAZON.COM*MA8MJ7QE3 AMZN	\$299.90	MICHAEL RENNER
7/3/2022	7/4/2022	AMZN MKTP US*HE0XI7BO3	\$65.95	MICHAEL RENNER
7/3/2022	7/4/2022	AMZN MKTP US*CY93A0WY3	\$55.96	MICHAEL RENNER
7/10/2022	7/11/2022	AMZN MKTP US*9Y03Q6FX3	\$24.98	MICHAEL RENNER
7/12/2022	7/12/2022	AMAZON.COM*G33586VM3	\$97.61	MICHAEL RENNER
7/14/2022	7/15/2022	BEST BUY MHT 00000109	\$67.96	MICHAEL RENNER
7/7/2022	7/8/2022	GRAYBAR ELECTRIC COMPANY	\$827.35	AUDRA ROBBINS
7/7/2022	7/8/2022	CINTAS CORP	\$79.26	AUDRA ROBBINS
7/7/2022	7/11/2022	POP UP PARTY RENTAL	(\$135.00)	AUDRA ROBBINS
7/11/2022	7/13/2022	ON SITE SANITATION INC	\$2,903.00	AUDRA ROBBINS
7/1/2022	7/4/2022	GARY CARLSON EQUIPMENT	\$25.40	ROBERT RUNNING
7/7/2022	7/8/2022	HEJNY RENTAL INC	\$253.95	ROBERT RUNNING
7/7/2022	7/12/2022	HEJNY RENTAL INC	(\$49.63)	ROBERT RUNNING
7/11/2022	7/13/2022	NORTHERN TOOL+EQUIP	\$55.98	ROBERT RUNNING
7/1/2022	7/4/2022	KWIK TRIP 11600011692	\$11.00	RYAN SCHROEDER
7/12/2022	7/13/2022	SQ *FROST INC.	\$164.74	SCOTT SCHULTZ
7/2/2022	7/4/2022	GALLS	\$1,643.54	STEPHANIE SHEA
7/5/2022	7/6/2022	LANGUAGE LINE	\$281.76	STEPHANIE SHEA
7/7/2022	7/8/2022	CINTAS CORP	\$69.19	STEPHANIE SHEA
7/8/2022	7/11/2022	STREICHER'S MO	\$5,565.88	STEPHANIE SHEA
7/8/2022	7/11/2022	STREICHER'S MO	\$5,565.88	STEPHANIE SHEA
7/14/2022	7/15/2022	CINTAS CORP	\$80.47	STEPHANIE SHEA
7/1/2022	7/4/2022	AMZN MKTP US*T95962TS3	\$275.92	KAYLA SPANDE
7/6/2022	7/7/2022	QUIPPY.COM	\$322.93	KAYLA SPANDE
7/7/2022	7/8/2022	AMZN MKTP US*SL84K1PE3	\$153.74	KAYLA SPANDE
7/7/2022	7/8/2022	AMZN MKTP US*XY7P16XS3	\$130.19	KAYLA SPANDE
7/8/2022	7/11/2022	AMAZON.COM*JB9BY1B33 AMZN	\$141.36	KAYLA SPANDE
7/10/2022	7/11/2022	AMZN MKTP US*E80JG8EU3	\$36.98	KAYLA SPANDE
7/11/2022	7/12/2022	AMAZON.COM*738ZH1TU3 AMZN	\$42.66	KAYLA SPANDE
7/11/2022	7/12/2022	AMZN MKTP US*T33ZP4G83	\$102.45	KAYLA SPANDE
7/7/2022	7/7/2022	TST* TONO PIZZERIA & CHEE	\$130.26	JOSEPH STEINER
7/6/2022	7/7/2022	N-EAR	\$51.96	BRIAN TAUZELL
7/7/2022	7/11/2022	GALLS	\$387.95	BRIAN TAUZELL
7/8/2022	7/11/2022	ESSTAC	\$96.50	BRIAN TAUZELL
7/3/2022	7/4/2022	THE BUSINESS JOURNALS	\$145.00	JEFF THOMSON
7/7/2022	7/8/2022	GRUBER'S POWER EQUIPMENT	\$19.99	JEFF WILBER
7/6/2022	7/11/2022	DIVISION STREET FUELS ARC	\$79.64	LANCE ZAHNOW
7/5/2022	7/6/2022	LIFE ASSIST INC	\$573.27	ERIC ZAPPA

\$67,066.62

CITY OF MAPLEWOOD  
EMPLOYEE GROSS EARNINGS REPORT  
FOR THE CURRENT PAY PERIOD

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>EMPLOYEE NAME</u>	<u>AMOUNT</u>	<u>Exp Reimb, Severance, Conversion incl in Amount</u>
	07/22/22	ABRAMS, MARYLEE	602.85	
	07/22/22	CAVE, REBECCA	530.61	
	07/22/22	JUENEMANN, KATHLEEN	530.61	
	07/22/22	KNUTSON, WILLIAM	530.61	
	07/22/22	VILLAVICENCIO, NICHOLE	530.61	
	07/22/22	COLEMAN, MELINDA	7,040.00	
	07/22/22	DARROW, MICHAEL	4,908.09	
	07/22/22	KNUTSON, LOIS	3,506.39	
	07/22/22	CHRISTENSON, SCOTT	3,417.58	
	07/22/22	DOUGLASS, TOM	3,753.43	
	07/22/22	JAHN, DAVID	3,657.38	
	07/22/22	HERZOG, LINDSAY	2,988.73	
	07/22/22	RAMEAUX, THERESE	3,879.16	
	07/22/22	DEBILZAN, JUDY	3,656.36	
	07/22/22	PAULSETH, ELLEN	5,883.12	
	07/22/22	RACETTE, THOMAS	2,786.10	
	07/22/22	RUEB, JOSEPH	4,785.26	
	07/22/22	STANLEY, JENNIFER	4,957.95	
	07/22/22	ARNOLD, AJLA	2,958.14	
	07/22/22	CROSS, JULIA	2,769.31	
	07/22/22	EVANS, CHRISTINE	3,658.92	
	07/22/22	LARSON, MICHELLE	3,231.78	
	07/22/22	SCHORR, JENNIFER	2,562.67	
	07/22/22	SINDT, ANDREA	4,058.38	
	07/22/22	HANSON, MELISSA	3,086.62	
	07/22/22	HOCKBEIN, JUDY	1,912.53	
	07/22/22	KRAMER, PATRICIA	1,967.81	
	07/22/22	MOY, PAMELA	2,684.80	
	07/22/22	OSTER, ANDREA	3,273.18	
	07/22/22	VITT, JULIANNE	2,822.41	
	07/22/22	WEAVER, KRISTINE	3,484.65	
	07/22/22	XIONG, KANGBAO	1,676.69	
	07/22/22	JOHANNESSEN, JUDITH	72.00	
	07/22/22	MAHRE, GERALDINE	72.00	
	07/22/22	BAKKE, LONN	3,870.10	
	07/22/22	BARTZ, PAUL	810.00	
	07/22/22	BENJAMIN, MARKESE	4,480.02	
	07/22/22	BERGERON, ASHLEY	4,880.32	
	07/22/22	BIERDEMAN, BRIAN	5,892.68	
	07/22/22	BROWN, RAE	4,241.48	
	07/22/22	BURT-MCGREGOR, EMILY	3,998.30	
	07/22/22	BUSACK, DANIEL	5,574.67	
	07/22/22	COLEMAN, ALEXANDRA	2,888.15	
	07/22/22	CONDON, MITCHELL	3,835.87	
	07/22/22	CRUZ, TREANA	3,137.59	
	07/22/22	DEMULLING, JOSEPH	5,285.23	
	07/22/22	DUGAS, MICHAEL	4,908.09	
	07/22/22	FORSYTHE, MARCUS	3,691.01	
	07/22/22	FRITZE, DEREK	4,646.88	
	07/22/22	GABRIEL, ANTHONY	4,969.59	
	07/22/22	GEISELHART, BENJAMIN	3,302.42	
	07/22/22	HAWKINSON JR, TIMOTHY	3,730.60	
	07/22/22	HENDRICKS, JENNIFER	3,117.76	
	07/22/22	HER, PHENG	3,923.12	

07/22/22	HER, TERRELL	3,558.23
07/22/22	HOEMKE, MICHAEL	4,908.09
07/22/22	JOHNSON, BARBARA	724.50
07/22/22	KANDA, MADELINE	3,908.73
07/22/22	KIM, WINSTON	3,508.14
07/22/22	KONG, TOMMY	4,156.18
07/22/22	KROLL, BRETT	4,076.13
07/22/22	KUCHENMEISTER, GINA	3,215.98
07/22/22	KUCHENMEISTER, JASON	3,050.56
07/22/22	LANGNER, TODD	440.00
07/22/22	LENERTZ, NICHOLAS	3,615.72
07/22/22	LYNCH, KATHERINE	4,601.56
07/22/22	MARINO, JASON	5,150.30
07/22/22	MATTHEIS, TAWNY	3,094.88
07/22/22	METRY, ALESIA	610.00
07/22/22	MORALES, MARIO	1,892.80
07/22/22	MURRAY, RACHEL	4,471.61
07/22/22	NYE, MICHAEL	5,064.91
07/22/22	PARKER, JAMES	4,584.77
07/22/22	PASDO, JOSEPH	3,210.61
07/22/22	PEREZ, GUSTAVO	3,145.79
07/22/22	PETERS, DANIEL	3,695.19
07/22/22	QUIRK, JAMES	2,841.21
07/22/22	SALCHOW, CONNOR	3,695.71
07/22/22	SANCHEZ, ISABEL	2,973.43
07/22/22	SHEA, STEPHANIE	2,691.02
07/22/22	STARKEY, ROBERT	3,983.82
07/22/22	STEINER, JOSEPH	4,908.09
07/22/22	STOCK, AUBREY	3,946.61
07/22/22	SUEDKAMP, ADAM	3,835.58
07/22/22	SWETALA, NOAH	4,196.39
07/22/22	TAUZELL, BRIAN	5,316.69
07/22/22	WENZEL, JAY	4,645.79
07/22/22	WIETHORN, AMANDA	5,348.80
07/22/22	XIONG, KAO	4,031.26
07/22/22	XIONG, TUOYER	3,923.94
07/22/22	ZAPPA, ANDREW	4,583.60
07/22/22	BARRETTE, CHARLES	3,689.06
07/22/22	BAUMAN, ANDREW	3,662.77
07/22/22	BEITLER, NATHAN	3,362.54
07/22/22	CAMPBELL, MACLANE	2,937.71
07/22/22	CRAWFORD JR, RAYMOND	5,623.41
07/22/22	CRUMMY, CHARLES	4,119.50
07/22/22	DABRUZZI, THOMAS	6,612.59
07/22/22	DANLEY, NICHOLAS	4,764.31
07/22/22	DAVISON, BRADLEY	4,260.91
07/22/22	DAWSON, RICHARD	3,509.08
07/22/22	HAGEN, MICHAEL	3,753.52
07/22/22	HALWEG, JODI	4,686.30
07/22/22	HANG, RYAN	424.13
07/22/22	HAWTHORNE, ROCHELLE	5,140.11
07/22/22	KUBAT, ERIC	8,381.53
07/22/22	LANDER, CHARLES	4,019.54
07/22/22	LANIK, JAKE	3,788.92
07/22/22	MALESKI, MICHAEL	3,682.15
07/22/22	MCGEE, BRADLEY	3,796.53
07/22/22	MERKATORIS, BRETT	4,549.26
07/22/22	MONDOR, MICHAEL	5,611.02
07/22/22	NEILY, STEVEN	5,593.58
07/22/22	NIELSEN, KENNETH	4,378.46
07/22/22	NOVAK, JEROME	3,823.55
07/22/22	POWERS, KENNETH	4,076.10



07/22/22	SCHROEDER, RYAN	4,437.60
07/22/22	SEDLACEK, JEFFREY	3,953.55
07/22/22	SKARA, MICHAEL	3,054.08
07/22/22	SPANDE, KAYLA	3,040.15
07/22/22	STREFF, MICHAEL	4,317.69
07/22/22	WARDELL, JORDAN	5,925.58
07/22/22	WILLIAMSON, MICHAEL	3,203.44
07/22/22	WILSON, DAMARI	219.38
07/22/22	YOUNG, NATALIE	2,932.19
07/22/22	ZAPPA, ERIC	3,785.02
07/22/22	CORTESI, LUANNE	3,268.70
07/22/22	JANASZAK, MEGHAN	3,433.68
07/22/22	BRINK, TROY	4,334.15
07/22/22	BUCKLEY, BRENT	3,922.66
07/22/22	EDGE, DOUGLAS	3,802.66
07/22/22	JONES, DONALD	3,950.08
07/22/22	MEISSNER, BRENT	3,781.93
07/22/22	MLODZIK, JASON	3,253.40
07/22/22	NAGEL, BRYAN	4,767.00
07/22/22	OSWALD, ERICK	3,851.94
07/22/22	RUNNING, ROBERT	4,147.59
07/22/22	TEVLIN, TODD	3,804.38
07/22/22	ZAHNOW, LANCE	3,247.57
07/22/22	BURLINGAME, NATHAN	4,778.62
07/22/22	DUCHARME, JOHN	4,720.62
07/22/22	ENGSTROM, ANDREW	5,017.49
07/22/22	JAROSCH, JONATHAN	4,643.77
07/22/22	LINDBLOM, RANDAL	4,724.27
07/22/22	LOVE, STEVEN	6,169.43
07/22/22	STRONG, TYLER	4,573.66
07/22/22	ZIEMAN, SCOTT	936.00
07/22/22	GERNES, CAROLE	4,229.01
07/22/22	JORGENSEN, SETH	160.00
07/22/22	MCKANE, QUINN	221.75
07/22/22	SHELBY - VAZQUEZ, CECILIA	180.00
07/22/22	SIMONS, KELLY	180.00
07/22/22	SIMONS, TYSEN	180.00
07/22/22	TATRO, KAYLA	180.00
07/22/22	FRIBERG, DAVID	3,496.76
07/22/22	HAYS, TAMARA	3,735.27
07/22/22	HINNENKAMP, GARY	4,610.71
07/22/22	NAUGHTON, JOHN	3,827.08
07/22/22	ORE, JORDAN	3,726.01
07/22/22	STOKES, KAL	3,248.19
07/22/22	BEGGS, REGAN	3,465.71
07/22/22	HAMMOND, ELIZABETH	3,599.34
07/22/22	JOHNSON, ELIZABETH	3,780.34
07/22/22	JOHNSON, RANDY	4,780.89
07/22/22	KROLL, LISA	3,933.99
07/22/22	THOMSON, JEFFREY	5,321.33
07/22/22	FINWALL, SHANN	5,914.60
07/22/22	MARTIN, MICHAEL	4,347.48
07/22/22	LENTZ, DANIEL	4,288.47
07/22/22	THIENES, PAUL	3,555.45
07/22/22	WESTLUND, RONALD	4,259.42
07/22/22	YOUNG, MATTHEW	2,816.45
07/22/22	WELLENS, MOLLY	4,240.11
07/22/22	BJORK, BRANDON	71.50
07/22/22	BRENEMAN, NEIL	3,370.91
07/22/22	CAMPBELL, LUCAS	130.00
07/22/22	GORACKI, GERALD	205.00
07/22/22	ISERMAN, TIANNA	220.00

07/22/22	LO, SATHAE	403.00	
07/22/22	PFEFFERLE, LILY	316.50	
07/22/22	ROBBINS, AUDRA	4,755.52	
07/22/22	BERGO, CHAD	5,340.33	
07/22/22	SCHMITZ, KEVIN	3,351.50	
07/22/22	SHEERAN JR, JOSEPH	4,402.00	
07/22/22	ADAMS, DAVID	4,026.48	
07/22/22	JENSEN, JOSEPH	3,731.87	
07/22/22	SCHULTZ, SCOTT	4,739.00	
07/22/22	WILBER, JEFFREY	4,041.40	
07/22/22	COUNTRYMAN, BRENDA	1,620.00	
07/22/22	PRIEM, STEVEN	4,185.07	
07/22/22	WOEHRLE, MATTHEW	3,920.68	
07/22/22	XIONG, BOON	3,731.14	
07/22/22	FOWLDS, MYCHAL	5,129.70	
07/22/22	FRANZEN, NICHOLAS	4,032.09	62.09
07/22/22	GERONSIN, ALEXANDER	3,387.95	
07/22/22	RENNER, MICHAEL	3,773.67	
		694,435.76	62.09

**CITY COUNCIL STAFF REPORT**  
Meeting Date August 8, 2022

**REPORT TO:** Melinda Coleman, City Manager

**REPORT FROM:** Andrea Sindt, City Clerk  
Christine Evans, Deputy City Clerk

**PRESENTER:** Andrea Sindt, City Clerk

**AGENDA ITEM:** Local Lawful Gambling Permit for the Church of St. Jerome, 380 Roselawn Avenue East

**Action Requested:**  Motion       Discussion       Public Hearing

**Form of Action:**       Resolution       Ordinance       Contract/Agreement       Proclamation

**Policy Issue:**

A request for a Local Lawful Gambling permit has been submitted by the Church of St. Jerome. Approval of the request would allow the sale of pull-tabs and bingo to be conducted during the church's Fall Festival, held on the church's property at 380 Roselawn Ave E on September 17, 2022.

**Recommended Action:**

Motion to approve the Local Lawful Gambling permit for the Church of St. Jerome on September 17, 2022 at 380 Roselawn Ave E.

**Fiscal Impact:**

Is There a Fiscal Impact?     No     Yes, the true or estimated cost is 0.00

    Financing source(s):     Adopted Budget     Budget Modification     New Revenue Source  
    Use of Reserves     Other: na

**Strategic Plan Relevance:**

Community Inclusiveness       Financial & Asset Mgmt       Environmental Stewardship

Integrated Communication       Operational Effectiveness       Targeted Redevelopment

Council approval is required prior to issuance of a local gambling permit, per City Code Sec. 22-12.

**Background:**

Lawful gambling activity conducted at this event is exempt from state licensure under MN §349.166. MN §349.213 authorizes cities to require a local permit for conduct of lawful gambling exempt from state licensing requirements.

**Attachments:**

None

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**CITY COUNCIL STAFF REPORT**

Meeting Date August 8, 2022

**REPORT TO:** Melinda Coleman, City Manager

**REPORT FROM:** Lieutenant Michael Dugas  
Ron Batty, City Attorney

**PRESENTER:** Lieutenant Michael Dugas

**AGENDA ITEM:** Resolution Making Findings of Fact and Conclusion on Repeat Nuisance Service Call Appeal, Emma Norton Services, 2161 Van Dyke St N

**Action Requested:**  Motion  Discussion  Public Hearing

**Form of Action:**  Resolution  Ordinance  Contract/Agreement  Proclamation

**Policy Issue:**

Following a hearing on an appeal of fees for repeat nuisance service calls, the city council is required to make findings of fact and conclusions regarding the matter and serve a copy of its decision on the appellant.

**Recommended Action:**

Motion to adopt the resolution entitled "Resolution Making Findings of Fact and Conclusions on Appeal by Emma Norton Services Regarding Fees for Excessive Nuisance Service Calls".

**Fiscal Impact:**

Is There a Fiscal Impact?  No  Yes, the true or estimated cost is \$0.00

Financing source(s):  Adopted Budget  Budget Modification  New Revenue Source  
 Use of Reserves  Other: N/A

**Strategic Plan Relevance:**

Community Inclusiveness  Financial & Asset Mgmt  Environmental Stewardship  
 Integrated Communication  Operational Effectiveness  Targeted Redevelopment

**Background:**

City code sections 24-146 et seq. authorize the imposition of fees for three or more nuisance calls for service at a property within a 12-month period. The city imposed fees of \$250 each for police case numbers 22-13682 and 22-13969 under the city code. The property owner appealed the fees. On July 25, 2022 the city council conducted a hearing regarding the fees. Lieutenant Michael Dugas presented the case on behalf of the city police department. Two representatives of Emma's Place appeared at the hearing and argued against imposition of the fees. Upon conclusion of the hearing,

the city council directed staff to prepare Findings of Fact and Conclusions for presentation to the city council on August 8, 2022.

The resolution attached as attachment 1 includes the Findings of Fact and Conclusions regarding this matter and is presented for consideration by the city council. If adopted, a copy of the resolution will be served on the property owner within 10 days.

**Attachments:**

1. Resolution Making Findings of Fact and Conclusions on Appeal by Emma Norton Services Regarding Fees for Excessive Nuisance Service Calls.

**CITY OF MAPLEWOOD, MINNESOTA**

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION MAKING FINDINGS OF FACT  
AND CONCLUSIONS ON APPEAL BY  
EMMA NORTON SERVICES REGARDING  
FEES FOR EXCESSIVE NUISANCE SERVICE CALLS**

**WHEREAS**, by letter dated June 24, 2022 to Emma Norton Services, LLC, owner and operator of Emma’s Place, the Maplewood police department notified the owner of fees for excessive nuisance calls for service pursuant to city code; and

**WHEREAS**, by letter dated July 1, 2022, Emma’s Place notified the city clerk they intend to appeal the fees as allowed under city code; and

**WHEREAS**, on July 25, 2022, the city council conducted a hearing on the appeal, at which time two representatives of Emma’s Place addressed the city council regarding the matter; and

**WHEREAS**, city code requires the city council, following a hearing and consideration of all evidence and testimony, to make findings of fact and conclusions regarding the appeal.

**NOW, THEREFORE, BE IT RESOLVED that the city council of the city of Maplewood makes the following findings of fact regarding this matter:**

1. Emma’s Place is a multi-family residential facility which includes 13 dwelling units located at 2161-2165 Van Dyke Street North in Maplewood.

2. Emma’s Place has a rental housing license under the City’s rental housing ordinance, city code sections 12-600, et seq., and is subject to that and other ordinances and the terms and conditions of its license.

3. In recognition that some properties place a disproportionate burden on city services because of activities occurring on or associated with those properties, the City has adopted a repeat nuisance service call ordinance, city code sections 24-146, et seq., which authorizes the imposition of fees for three or more nuisance calls for service within a 12-month period.

4. Excessive nuisance calls for service make it difficult to provide a uniform level of service within the community and result in additional city costs. The purpose of the fees is to partially compensate for those additional costs and to encourage property owners to promote lawful and responsible behavior at their properties.

5. As of July 18<sup>th</sup> there had been 20 nuisance calls for service involving one of the buildings at Emma’s Place and 12 nuisance calls for service at a second building during the previous 12 months. This includes the incidents cited in police case numbers 22-13682 and 22-13969, which were the subject of the notice of June 24, 2022.

6. The city council received a written report and heard testimony from Lt. Michael Dugas of the Maplewood police department at the hearing regarding the specific incidents in question.

7. Two representatives of Emma's Place appeared at the hearing on July 25, 2022. They acknowledged that the incidents cited in the subject police reports involved residents of Emma's Place but argued against imposition of the fees because the criminal activity took place at nearby commercial sites. No written material was submitted by Emma's Place.

8. Nuisance calls for service at two units within Emma's Place during the previous 12 months represent 16.5 percent of the nuisance calls for service during that period for the entire city.

9. In recognition that the number of incidents of unlawful and disruptive behavior by some of the residents of Emma's Place have increased significantly within the last year, city staff and members of the city council have repeatedly offered assistance to address the problem. Such efforts have generally not been reciprocated or have been ignored by Emma's Place.

**NOW, THEREFORE, BE IT RESOLVED that the city council of the city of Maplewood makes the following conclusions:**

1. Maplewood police case numbers 22-13682 and 22-13969 were nuisance service calls and were preceded by more than two nuisance service calls at Emma's Place in the previous 12 months.

2. There is no factual dispute about the incidents recounted in police case numbers 22-13682 and 22-13969.

3. City code section 24-149 authorizes the imposition of fees for these calls.

4. The imposition of fees in the total amount of \$500 is upheld and the appeal by Emma's Place is hereby denied.

**BE IT FURTHER RESOLVED by the city council of the city of Maplewood as follows:**

1. City staff shall serve Emma's Place by United States mail with a notice of this determination within 10 days of adoption of this resolution by the city council.

2. The fee must be paid by Emma's Place within 30 days of notice of this decision.

3. City staff and consultants are hereby authorized and directed to take such additional actions as may be necessary or convenient to carry out the intent of this resolution.

Dated: August 8, 2022

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Marylee Abrams, Mayor

Attest:

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Andrea Sindt, City Clerk



**CITY COUNCIL STAFF REPORT**

Meeting Date August 8, 2022

**REPORT TO:** Melinda Coleman, City Manager

**REPORT FROM:** Steven Love, Public Works Director / City Engineer  
Jon Jarosch, Assistant City Engineer  
Tyler Strong, Civil Engineer I

**PRESENTER:** Steven Love

**AGENDA ITEM:** Resolution Ordering Preparation of Feasibility Study, Myrtle-Sterling Area Street Improvements, City Project 22-16

**Action Requested:**  Motion  Discussion  Public Hearing

**Form of Action:**  Resolution  Ordinance  Contract/Agreement  Proclamation

**Policy Issue:**

The City Council will consider initiating a street improvement project, identified on the attached project location map, by approving the attached resolution ordering the preparation of a feasibility study for the Myrtle-Sterling Area Street Improvements, City Project 22-16. The feasibility study is the first step in the development process of municipal infrastructure projects.

**Recommended Action:**

Motion to approve the attached Resolution, Ordering the Preparation of a Feasibility Study for the Myrtle-Sterling Area Street improvements, City Project 22-16.

**Fiscal Impact:**

Is There a Fiscal Impact?  No  Yes, the true or estimated cost is \$60,000.00

Financing source(s):  Adopted Budget  Budget Modification  New Revenue Source  
 Use of Reserves  Other: Capital Improvement Project (CIP) Fund

**Strategic Plan Relevance:**

Community Inclusiveness  Financial & Asset Mgmt  Environmental Stewardship  
 Integrated Communication  Operational Effectiveness  Targeted Redevelopment

The feasibility study is an essential element of the proposed Myrtle-Sterling Area Street Improvements. The study is the first step in the process towards making infrastructure improvements to the project streets.

**Background:**

The Myrtle-Sterling Area Street Improvement project is generally bounded by Holloway Avenue to the north, McKnight Road to the west, Montana Avenue to the south, and Century Avenue to the east (see attached project location map). This project is a part of the proposed 2023 – 2027 Capital Improvement Plan (CIP).

The proposed project includes approximately 1.64 miles of streets which have an average Pavement Condition Index (PCI) rating of 37 (on a scale of 1 to 100) according to the most recent street rating survey. The Myrtle-Sterling area streets have continued to deteriorate over the years and are in need of improvements.

All project streets are two lane local neighborhood roadways. As a part of the feasibility study, staff will review the neighborhood through the lens of our guiding documents (Comprehensive Plan, Living Streets Policy, etc.) to see if any changes to the current layout make sense. Staff will also look into the condition of the existing features such as concrete curb (if present), sidewalks, water main, storm sewer and sanitary sewer to determine if any improvements are necessary to these systems.

If authorized, staff will commence with soil borings, topographic surveying, appraisal analysis, neighborhood meetings, and all other tasks associated with preparing the feasibility study.

**Attachments:**

1. Resolution Ordering Preparation of Feasibility Study
2. Project Location Map

RESOLUTION  
ORDERING PREPARATION OF A FEASIBILITY STUDY

WHEREAS, it is proposed to make improvements to Myrtle-Sterling area streets, as depicted on the attached project location map, and is hereby called Myrtle-Sterling Area Street improvements, City Project 22-16.

AND WHEREAS, it is proposed to assess the benefited properties for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
MAPLEWOOD, MINNESOTA:

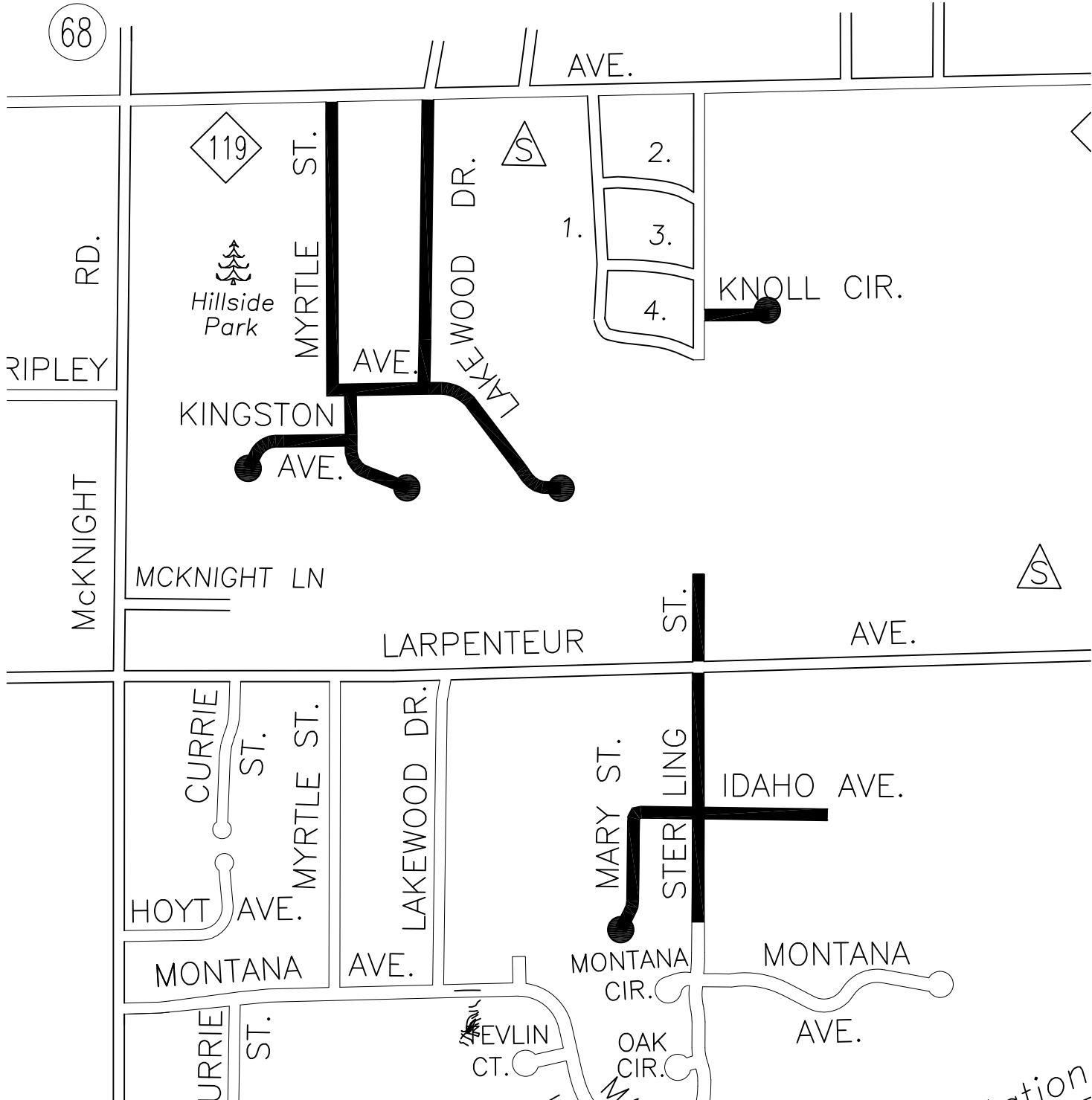
That the proposed improvement be referred to the City Engineer for study and that he is instructed to report to the City Council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost effective and feasible, and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

FURTHERMORE, funds in the amount of \$60,000 are appropriated to prepare this Feasibility Report.

Approved this 8th day of August, 2022.

# NORTH ST. PAUL

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PROPOSED STREET IMPROVEMENT

ation  
NO SCALE

## Myrtle-Sterling Area Street Improvements

### Project Location Map

### City Project 22-16



**CITY COUNCIL STAFF REPORT**

Meeting Date August 8, 2022

**REPORT TO:** Melinda Coleman, City Manager

**REPORT FROM:** Steven Love, Public Works Director / City Engineer  
Jon Jarosch, Assistant City Engineer  
Tyler Strong, Civil Engineer I

**PRESENTER:** Steven Love

**AGENDA ITEM:** Resolution Ordering Preparation of Feasibility Study, Woodlynn-Southlawn Area Pavement Rehabilitation, City Project 22-17

**Action Requested:**  Motion  Discussion  Public Hearing

**Form of Action:**  Resolution  Ordinance  Contract/Agreement  Proclamation

**Policy Issue:**

The City Council will consider initiating a street improvement project, identified on the attached project location map, by approving the attached resolution ordering the preparation of a feasibility study for the Woodlynn-Southlawn Area Pavement Rehabilitation, City Project 22-17. The feasibility study is the first step in the development process of municipal infrastructure projects.

**Recommended Action:**

Motion to approve the attached Resolution, Ordering the Preparation of a Feasibility Study for the Woodlynn-Southlawn Area Pavement Rehabilitation, City Project 22-17.

**Fiscal Impact:**

Is There a Fiscal Impact?  No  Yes, the true or estimated cost is \$60,000.00

Financing source(s):  Adopted Budget  Budget Modification  New Revenue Source  
 Use of Reserves  Other: Capital Improvement Project (CIP) Fund

**Strategic Plan Relevance:**

Community Inclusiveness  Financial & Asset Mgmt  Environmental Stewardship  
 Integrated Communication  Operational Effectiveness  Targeted Redevelopment

The feasibility study is an essential element of the proposed Woodlynn-Southlawn Area Pavement Rehabilitation. The study is the first step in the process towards making infrastructure improvements to the project streets.

**Background:**

The Woodlynn-Southlawn Area Pavement Rehabilitation project is generally bounded by County Road D to the north, Hazelwood Street to the west, County Road C to the south, and McKnight Road to the east (see attached project location map). This project is a part of the proposed 2023 – 2027 Capital Improvement Plan (CIP).

The proposed project includes approximately 1.77 miles of streets which have an average Pavement Condition Index (PCI) rating of 37 (on a scale of 1 to 100) according to the most recent street rating survey. The Woodlynn-Southlawn area streets have continued to deteriorate over the years and are in need of improvements.

Project streets are a mix of 2 lane local neighborhood roadways and 4 lane undivided roadways. As a part of the feasibility study, staff will review the neighborhood through the lens of our guiding documents (Comprehensive Plan, Living Streets Policy, etc.) to see if any changes to the current layout make sense. Staff will also look into the condition of the existing features such as concrete curb (if present), sidewalks, water main, storm sewer and sanitary sewer to determine if any improvements are necessary to these systems.

If authorized, Staff will commence with soil borings, topographic surveying, assessment appraisal analysis, neighborhood meetings, and all other tasks associated with preparing the feasibility study.

**Attachments:**

1. Resolution Ordering Preparation of Feasibility Study
2. Project Location Map

RESOLUTION  
ORDERING PREPARATION OF A FEASIBILITY STUDY

WHEREAS, it is proposed to make improvements to Woodlynn-Southlawn area streets, as depicted on the attached project location map, and is hereby called Woodlynn-Southlawn Area Pavement Rehabilitation, City Project 22-17.

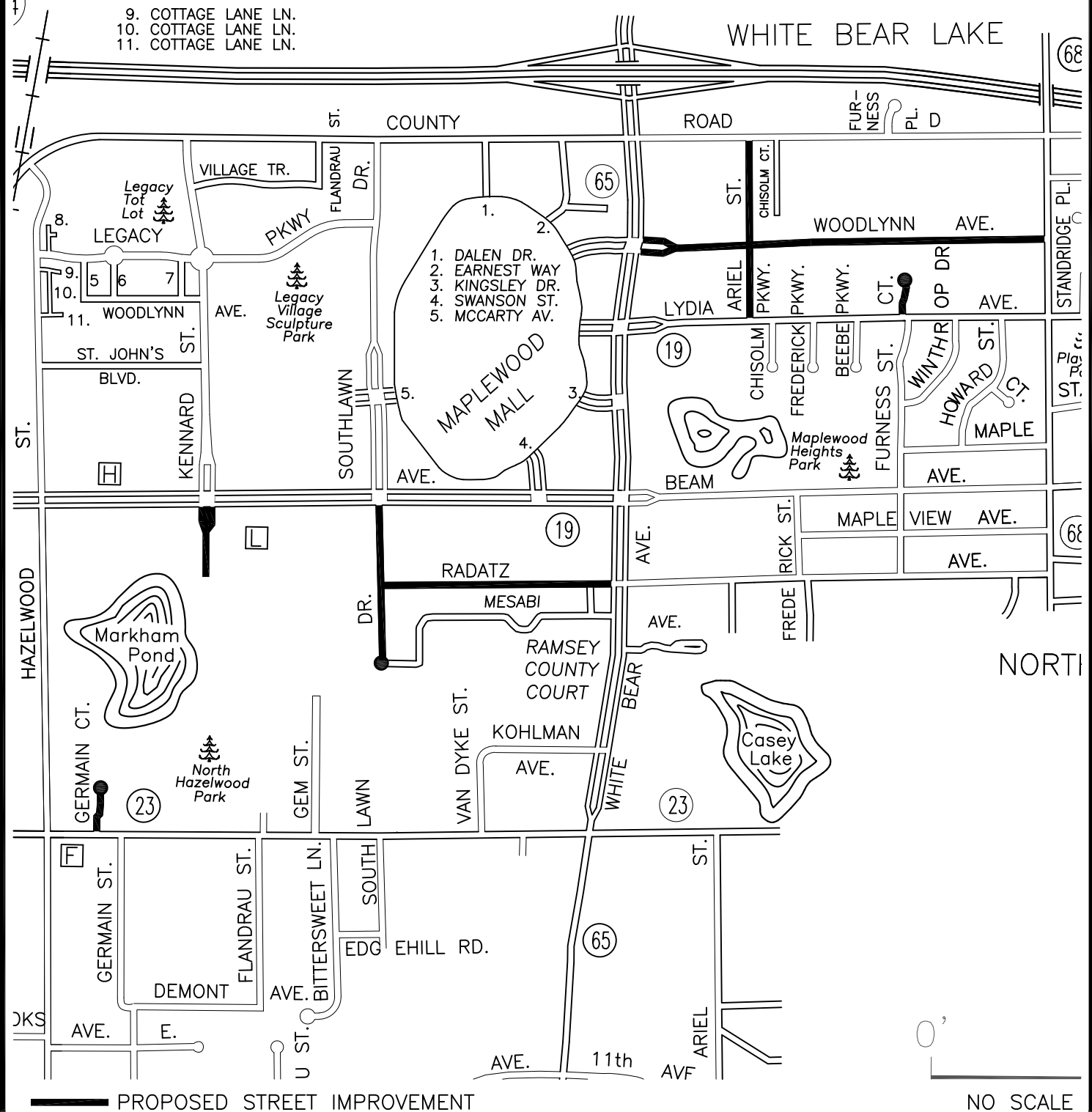
AND WHEREAS, it is proposed to assess the benefited properties for all or a portion of the cost of the improvement, pursuant to Minnesota Statutes, Chapter 429,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MAPLEWOOD, MINNESOTA:

That the proposed improvement be referred to the City Engineer for study and that he is instructed to report to the City Council with all convenient speed advising the council in a preliminary way as to whether the proposed improvement is necessary, cost effective and feasible, and as to whether it should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvement as recommended.

FURTHERMORE, funds in the amount of \$60,000 are appropriated to prepare this Feasibility Report.

Approved this 8th day of August, 2022.



# Woodlynn-Southlawn Area Pavement Rehabilitation Project Location Map City Project 22-17





**CITY COUNCIL STAFF REPORT**  
Meeting Date August 8, 2022

**REPORT TO:** City Council

**REPORT FROM:** Melinda Coleman, City Manager  
Ron Batty, City Attorney

**PRESENTER:** Melinda Coleman, City Manager  
Ron Batty, City Attorney

**AGENDA ITEM:** Options Regarding Edible THC Products

**Action Requested:**  Motion  Discussion  Public Hearing

**Form of Action:**  Resolution  Ordinance  Contract/Agreement  Proclamation

**Policy Issue:**

The sale of certain products containing up to 5 mg of tetrahydrocannabinol (“THC”) from certified hemp is now legal in Minnesota. The purpose of this memorandum is to give a very brief summary of some regulatory options available to the city.

**Recommended Action:**

This item is for discussion and direction only.

**Fiscal Impact:**

Is There a Fiscal Impact?  No  Yes, the true or estimated cost is NA

Financing source(s):  Adopted Budget  Budget Modification  New Revenue Source  
 Use of Reserves  Other: NA

**Strategic Plan Relevance:**

Community Inclusiveness  Financial & Asset Mgmt  Environmental Stewardship  
 Integrated Communication  Operational Effectiveness  Targeted Redevelopment

Not Applicable

**Background:**

Please refer to the attached memo from City Attorney Ron Batty.

**Attachments:**

1. Memo from City Attorney Ron Batty on Options Regarding Regulation of Edible THC Products.



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<http://www.kennedy-graven.com>

## MEMORANDUM

To: Melinda Coleman, City Manager

From: Ron Batty, City Attorney

Date: August 2, 2022

Re: Options Regarding Regulation of Edible THC Products

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The sale of certain products containing up to 5 mg of tetrahydrocannabinol (“THC”) from certified hemp is now legal in Minnesota. The authorizing statute, which became effective on July 1, 2022, did not receive much attention before adoption. The Minnesota Board of Pharmacy is the state agency with oversight of THC products but there is no provision for state licensing. THC products may not be marketed to children or sold to persons under 21 years of age but there are no restrictions on possession or use. The statute neither explicitly permits nor prohibits cities from regulating the products. There are also personnel and law enforcement aspects of the bill which the city will need to deal with which are not addressed here. The purpose of this memorandum is to give a very brief summary of some regulatory options available to the city.

- (A) Regulation. If the city wishes to regulate the sale of THC products, the two most likely avenues are the following:
1. Licensing. The city could license those wishing to sell THC products, much as is done with the sale of alcohol and tobacco. Licensing could regulate the manner of sales as well as establish qualifications for a license. Licensing would require the city to establish a procedure involving an application, review (possibly involving background checks) and enforcement. This imposes some degree of administrative burden on the city.
  2. Zoning. Zoning alone is probably insufficient since this is a retail product, not a use per se, and THC products can presumably be sold wherever retail sales are allowed. Zoning might be useful in conjunction with licensing. For example, the city could require a license to sell THC products and only issue licenses to retailers in certain zoning districts. Zoning would require the identification of

appropriate zones in which sale of THC products would be legal. Because this activity does not involve a land use, which is highly visible, detection and enforcement could be challenging.

Given the novelty of THC products, it might be difficult to implement either or both of the above tools immediately in a thoughtful and comprehensive manner. Some cities, however, have adopted some form of licensing ordinance.

- (B) Establish a moratorium. Although most commonly used in the land use context, a moratorium may be employed for matters in addition to zoning. A moratorium would be intended to prohibit the sale of THC products until the city figures out what, if anything, it wishes to do in terms of regulation. It would provide a “time out” to study the matter, draw on the experiences of other communities and see what statutory changes might be enacted next year before plunging into regulation. A moratorium could be in place for up to one year. A downside of a moratorium is that it may be difficult to detect sales. Unlike a traditional land use which can easily be identified, this involves a small retail product which can be sold alongside hundreds of other products. Also, it might be difficult to establish whether sales began before or after adoption of the moratorium, posing a challenge for enforcement.
- (C) Do nothing. An alternative that is always available is to do nothing and let the dust settle. The authors of the legislation apparently recognize the confusion this has caused and it is likely there will be some corrective legislation next session. The risk is that sales (and locations) become established in the meantime and, depending on what happens on the state level, subsequent city actions could have to contend with arguments about legally established non-conforming uses.

If the city council wishes to establish a moratorium, it should direct staff to prepare an interim ordinance. Such an ordinance could be available at the next city council meeting.

If the council wishes to regulate THC products through licensing and/or zoning, preparation of an appropriate ordinance would take longer.